



The NCD Alliance
Putting non-communicable diseases
on the global agenda



Advocacy Internship

The NCD Alliance / Union for International Cancer Control

Location: Geneva, Switzerland

Duration: 6 months

Description

The NCD Alliance (NCDA) and the Union for International Cancer Control (UICC) are offering an internship opportunity supporting the respective advocacy leads in our Geneva offices. This is an exciting opportunity to work in a respected civil society alliance, engaging with multilateral institutions and governments, on a priority global health and development issue.

The intern will support both the UICC and the NCDA Advocacy Managers in equal parts in their communications and advocacy activities engaging with our global and regional network, UN Permanent Country Missions, the World Health Organization and other relevant UN agencies in Geneva.

The intern will receive a stipend.

Background

NCD Alliance

Founded in 2009 and led by seven international NGO federations – Alzheimer's Disease International, the Framework Convention Alliance, the International Diabetes Federation, the International Union Against Tuberculosis and Lung Disease, Management Sciences for Health, the Union for International Cancer Control, and the World Heart Federation – the NCD Alliance is a unique civil society network working towards a world free from preventable suffering, disability and death caused by non-communicable diseases (NCDs).

With a strong global network of more than 2,000 organisations in 170 countries; strategic relations with the World Health Organization, UN, and governments; and staff in Geneva, London and New York, the NCD Alliance is at the forefront of elevating NCDs onto the global health and development agenda. Our network includes global and national NGOs, scientific and professional associations, academic and research institutions, private sector entities and dedicated individuals.

The NCD Alliance's activities aim to influence policy, raise global awareness of NCDs, broker knowledge and good practice in NCD policy and practice, and support capacity building of NCD civil society organisations and alliances. Our achievements include supporting the adoption of landmark political commitments on NCDs – including the 2011 UN Political Declaration on NCDs, and the global 2025 NCD targets.

More information about the NCD Alliance can be found at www.ncdalliance.org

Union for International Cancer Control

Founded in 1933 and based in Geneva, UICC's growing membership of over 800 organisations across 155 countries, features the world's major cancer societies, ministries of health, research institutes and patient groups. Together with its members, key partners, the World Health Organization, World Economic Forum and others, UICC is tackling the growing cancer crisis on a global scale.

UICC unites the cancer community to reduce the global cancer burden, to promote greater equity and to integrate cancer control into the world health and development agenda. Together we aim to save millions of lives by focusing on what needs to be done by taking the lead in:

- Convening the global cancer control community
- Advocacy and putting cancer on the global health agenda
- Coordinating high-impact global programmes

For more information about UICC please visit: www.uicc.org

Main Duties and Responsibilities

- Support NCDAs and UICC's advocacy and communications work to maximise their impact on priority NCD-related processes and initiatives taking place in Geneva.
- Analyse NCD/cancer research, publications and reports, and summarise key messages and statistics for advocacy.
- Contribute to the preparation and drafting of policy and research papers, briefs, consultation responses, and advocacy publications.
- Draft letters to key decision-makers, Ministers, and other high profile figures.
- Support the researching and drafting of speeches and presentations for NCDAs and UICC leadership.
- Draft articles and web stories for the UICC and NCDAs' websites, e-alerts, social media platforms.
- Assist in the implementation of a new communications strategy to develop the International Cancer Control Partnership (ICCP) portal – www.iccp-portal.org
- Assist in preparations for the May 2015 World Health Assembly, including in the organisation of official side events, external briefings, member and partner meetings, and production of related background materials.
- Participate in the May 2015 World Health Assembly as a delegate; assist in on-site organisation of side-events and note-taking at official sessions and side events.
- Provide administrative support, including arranging meetings, travel, taking minutes.

Minimum requirements:

- EU nationality and/or the right to live and work in Switzerland without a work permit
- A Bachelor's Degree in public health, international relations or another relevant discipline
- Excellent proficiency in English (spoken and written). Knowledge of a second language is an asset
- Excellent team working skills
- Strong organizational skills
- Ability to work independently under tight deadlines and achieve results
- Entrepreneurial spirit and willingness to innovate
- Computer literacy in standard office applications (Word, Excel)
- Keen interest in NCDs and global health, and commitment to the NCD Alliance vision.

Desired skills include:

- Experience or background in policy, advocacy, communications, global health, development or related areas.
- Excellent research and analysis skills.
- Good communication skills, and ability to work with external partners and stakeholders.
- Excellent writing and editing skills.
- Knowledge and/or interest in global health and development.
- Knowledge and/or interest of the UN system.

How to apply

Interested applicants should submit a CV and motivational letter by email to amatzke@ncdalliance.org marked 'Advocacy Intern' by **02 March, 2015**. Shortlisted candidates will be contacted within one week of the closing date.